

**ChristmasFair 2019 at the Ohio Expo Center — Lausche Bldng.
717 E. 17th Ave., Columbus, OH 43211
Saturday November 23rd & Sunday November 24th**

Name _____ Business _____

Please print your name(s) exactly as you want it to appear in the program. (Note: Business names will not be used in program.)

Street _____ City _____ State _____ Zip _____

Phone No. _____ Cell No. _____

E-Mail Address _____ Vendor's License No. _____

FB and INSTAGRAM _____ Web Address _____

SINGLE SPACE (10'X10') - \$260.00	\$ _____
SPACE AND ONE-HALF (15'X10') - \$360.00	\$ _____
DOUBLE SPACE (20'X10') - \$470.00	\$ _____
I need the following tables:	
____ 4'; ____ 6'; ____ 8' @ \$6 each	\$ _____
(Please submit separate check) JURY FEE—\$5.00	\$ _____
TOTAL	\$ _____
LESS DEPOSIT & JURY FEE	\$ _____
BALANCE DUE	\$ _____

A \$100 deposit check and a SEPARATE \$5 check for Jury Fee must accompany each application.

**ELECTRICITY MUST BE ORDERED ON
ATTACHED FORM. SEND PAYMENT DIRECTLY
TO EXPO SERVICES.
Please list any special requirements here:**

I agree to receive **ALL** communications about ChristmasFair via the email address provided. *Vintage promotions is not responsible for any damages to or loss of merchandise occurring as a result of ChristmasFair.*

SIGNATURE _____ DATE _____

Please describe the types of items you will bring to ChristmasFair and indicate their price ranges. (MUST BE COMPLETED)

Please list your three largest 2018 arts and crafts shows:

1. _____ 2. _____ 3. _____

How many postcard sized advertising cards will you distribute: Please indicate media in which to be juried:

_____ 0 _____ 50 _____ 100 _____ 200 _____ Other _____

Send In: 1. Completed Application 2. Images via CD, email or slides 3. Two Checks—\$100 Deposit AND \$5 Jury Fee

Return this page with images, deposit check and SEPARATE jury fee check; keep Page 2 for your records; and return Page 3 directly to Expo Services IF YOU NEED ELECTRICITY or other services no later than TWO WEEKS prior to the show.

GENERAL INFORMATION

DATES: Saturday Nov 23, 2019—10am to 5pm
 Sunday Nov 24, 2019—10am to 5pm

ELIGIBILITY: Artists/Craftspersons should exhibit and sell **hand-crafted** work of only the highest caliber. We reserve the right to remove from the show any work which does not reflect the same quality as that presented for jury review. Individuals may request to exhibit together, but each individual's items must be juried separately.

LOCATION: Ohio Expo Center
 Lausche Building
 717 E. 17th Avenue
 Columbus, Ohio 43211

SET-UP: Friday Nov 22, 2019—3pm to 7pm and Saturday Nov 23, 2019—7am to 10am

Send Application to:

Vintage Promotions
 46 Tacoma Street
 Asheville, NC 28801

Contact us at:

Deborah Varner 614.579.8010
 Susan Picker 614.975.3385
 Email: christmasfair@live.com

Web: christmasfairartsandcrafts.com

Entry

All exhibitors must submit 4-6 images of items representative of the quality of the work to be exhibited and sold. Images may be on a CD, slides or in an email. Please include an image of your booth set-up and **label all jury materials with your name.** Slides and CDs will be returned. Please do not send mail requiring signature for delivery. Applicants will be rated by a jury on the quality of their work. The promoters will then select applicants on the basis of the jury rating and the availability of openings in each category. Any jury materials submitted may be **used for advertising unless exhibitor indicates otherwise. A valid vendor's license number must be included on the application.**

Fees

See application form for fee schedule.

Applications must be accompanied by a \$100 deposit and a \$5 jury fee (separate checks please); the balance is due October 15, 2019. Checks are not deposited until exhibitor is accepted into the show. Please make checks payable to **Vintage Promotions.**

Deadlines

Applications will be accepted until the show is full. The jury will meet on April 15, 2019 and August 15, 2019.

SEND FORM AND PAYMENT TO:**expo SERVICES**

PO Box 2969

ZANESVILLE, OH 43702

740.454.1201

EXHIBITOR ORDER FORM for ChristmasFair 2019**ADVANCE RATE: ORDER MUST BE RECEIVED BY NOVEMBER 9, 2019**

SERVICE/ITEMS	QUANTITY/SIZE	ADVANCE RATE	FLOOR RATE	TOTAL
Electricity (OPTIONAL)		\$50.00 per outlet	\$75.00 per outlet	
Pipe and Drape (OPTIONAL) (Back drape only provided by Vintage Promotions)	One side	\$20.00	\$ 30.00	
	Two sides	\$40.00	\$ 60.00	
Carpeting (OPTIONAL)	9'x10'	\$ 75.00	\$ 90.00	
	9'x20'	\$150.00	\$150.00	
			Total	

ALL ORDERS RECEIVED AFTER THE DEADLINE WILL BE CHARGED AT THE FLOOR RATE.

CHECK: COMPLETE THE FOLLOWING:
(Make checks payable to Expo Services)

CREDIT CARD: COMPLETE THE FOLLOWING: VISA MC AMEX DIS
(Circle One)

Check Number: _____ Dated: _____ Card Number: _____

Amount: _____ Expiration Date: _____ Security Code _____ (3 or 4 digits on back of card)

NOTE: All checks are deposited upon receipt. Do not post date. Card Holder: _____

PLEASE COMPLETE THIS PORTION: (FOR CREDIT CARD PAYMENTS, PROVIDE CREDIT CARD BILLING ADDRESS)

Name of Event: **ChristmasFair 2019**

Name: _____ Telephone Number: _____

Address: _____ City: _____ ST: _____ ZIP: _____

Signature: _____

50% CANCELLATION FEE FOR ORDERS CANCELLED OR CHANGED AT SHOW; PAYMENTS MUST BE RECEIVED BEFORE SERVICE IS PROVIDED.

CREDIT CARDS unprocessed due to insufficient information or funds may not be eligible for Advance Rates.

THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED. KEEP A COPY FOR YOUR RECORDS.